

Summit Hill District 161
Wednesday, December 20, 2023
7:00 PM
Summit Hill School District 161
20100 S Spruce Drive
Frankfort, Illinois 60423

Regular Meeting Agenda

You May Also Live Stream at:
<https://livestream.com/shsd161/events/9059359>

1. Call to Order and Pledge of Allegiance by Board President, Jim Martin
2. Roll Call by Secretary, Katie Campbell
3. Information and Proposals
 - A. Recognition
 1. Summit Award - Meaghan Gallagher and Brian Skibinski
 - B. Freedom of Information Act
 1. Katharine Casey - Literacy Curriculum
 2. Mike Gibson - Feasibility Study
 3. Mike Gibson - Bids and Contracts Submitted for Roofing Restoration
 4. Parents for Protection - Facility Estimated Repair Cost
 5. Parents for Protection - Buildings and Grounds November 19, 2023, Audio Version
 6. Patrick Lee - IAQ and Environmental Testing
 - C. Public Comments
 - D. Letters and Communications
4. Action Items
 - A. Consent of Agenda
 1. Approval of Minutes
 - a. Regular Session Meeting Minutes of November 15, 2023
 - b. Buildings/Grounds Committee Meeting Minutes of November 29, 2023
 2. Approval of October and November Treasurer's Report/Financial Report
 3. Approval of Bills List of December 20, 2023
 4. Approval of Resignation of Staff
 5. Approval of Family Medical Leave
 6. Approval of Employment of Staff
 7. Approval to go out to Bid for Summer Projects
 - B. New Business
 1. 2023 Levy Hearing (7:30 PM)
 2. 2023 Audit Presentation
 3. Acceptance of the 2022-2023 Audit
 4. Approval of 2023 Levy Adoption
 5. Approval of Certificate of Compliance for Truth in Taxation Act
 6. Acceptance of Gifts
5. Public Hearing Regarding Possible School Closings

- A. Arbury Hills School, 19651 S. Beechnut Dr., Mokena, Il 60448
- B. Frankfort Square School, 7710 W. Kingston Dr., Frankfort, Il 60423
- C. Building/Grounds Usage Committee Meeting Update
- 6. Additional Action Items
 - A. Approval of Resolution Authorizing the Closure of Arbury Hills School, 19651 Beechnut Dr., Mokena, Il 60448 and Frankfort Square School, 7710 W. Kingston Dr., Frankfort, Il 60423
 - B. Approval of Proposed Instructional Model - Grade Centers
 - C. Approval of Proposed Instructional Model - 1–4 Buildings
 - D. Approval to Move Early Childhood (EC) & Preschool to Mary Drew Elementary School
- 7. Superintendent and Staff Report
 - A. Notice to Board of Unpaid Suspension of Employee 2023-1
 - B. Technology and Learning Task Force Presentation
 - C. ESY Dates for Summer 2024
 - D. Closed Session
 - 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)
 - 2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is impending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, 5 ILCS 120/2(c)(11).
- 8. Board Member Reports
 - A. District 843 Meeting Report
 - B. Board Member Building Reports
- 9. Public Comments
- 10. Future Meeting Dates
 - A. January 17, 2024, Mary Drew Administrative Center 7:00 PM
 - B. February 10, 2024, Special Meeting for Board Planning for 2024-2025, Mary Drew Administrative Center 8:30 AM
- 11. Adjournment



SUMMIT HILL SCHOOL DISTRICT 161

BOARD GOALS 23-24

FUTURE-FOCUSED



GOAL 1:

Student Learning

Improve student achievement/academic performance on the pathway to high school readiness and future college/career readiness through a challenging, rigorous, yet supportive and enjoyable curriculum. (Policy 6:10)

- Systematically review all state and district test results to improve student achievement scores, and promote overall student growth.
- Assess the quality of the MTSS program and recommend improvements for equitable programming. (MTSS, Multi-Tiered Systems of Support)
- Monitor and develop Summit/Accelerated program opportunities and research expansion opportunities (in part Policy 6:130 and 6:135)
- Define and refine all social and emotional curriculum to build community-wide understanding and maintain a safe learning environment for ALL students and staff while deploying 2nd step and Safe2Help programs. (Policy 6:65)
- Increase resources for E.C. and Kindergarten, ensuring school readiness is prioritized and support is in place to intervene as early as possible
- Review and promote opportunities for students and staff through use of clubs, activities, and remove barriers to encourage school attachment and maintain a positive environment.
- Improve Rigor by implementing a new ELA curriculum, building community partnerships, and educating the whole child ensuring college and career readiness.

GOAL 2:

Technology and Communications

To provide and expand technology and infrastructure in support of efficient teaching, learning, research, and communication to our entire learning community that is effective, meaningful, and continually innovative. (Policy 6:235)

- Create a Technology Task Force to look at a balanced, meaningful integration of technology into our classrooms and recommend which device(s) offer teachers and students optimal learning.
- Develop and implement a 10-year technology purchasing plan.
- Explore areas of cutting edge technology for building and infrastructure use such as LED lighting, Solar energy, etc.
- Implement and complete a 3-year plan that focuses on the development of a unified Public Relations platform that is user-friendly and contains current, applicable, relevant information that can share the SHSD161 story and report its effectiveness. (Policy 8:10)



GOAL 3:

Human and Fiscal Resources

To strengthen our financial position through responsible budgeting, maximizing financial/human resources, reporting, and advocating for a high-quality education provided to all students. (Policy 4:10, 4:20)

- Continue current financial conservatism plan and maintain the District's financial rating of Recognition (as evidenced by the year-end audit and Illinois State Board of Education rating) by utilizing grants and monitoring purchases and expenditures.
- Review staffing/hiring procedures and develop measures to promote intelligent employment, expansion and reductions of staff, and decreasing the use of agencies.
- Develop a Buildings and Grounds Committee to guide the district regarding future use of facilities/assets to make recommendations that are in the best interest of student learning, health, life, & safety and fiscal management. (Policy 4:150)
- Complete a 10-year Operations and Maintenance plan.
- Review safety and security plans to ensure a safe learning space for staff and students.
- Professional Learning - Increase resources to support adult learning in areas of differentiation, PLC effectiveness, Technology, Special Education, Diversity, Equity and Inclusion techniques.